



Municipality of the District of Clare Snow and Ice Control Standards

Responsibility: Public Works Direction

April 2026



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PURPOSE

The Municipality of Clare is committed to maintaining an accessible environment and ensuring that pedestrian infrastructure remains safe in winter conditions. These snow removal and de-icing standards are developed in accordance with section 27 of the *Regulation respecting accessibility standards for the built environment*, under the *Accessibility Act*.

SCOPE

These standards apply to all pedestrian facilities owned, operated or maintained by the Municipality of Clare, including, but not limited to:

- Sidewalks and walkways
- Exterior paths of travel
- Curb ramps and blended transitions
- Pedestrian crossings within controlled areas

IDENTIFICATION OF PEDESTRIAN FACILITIES

Pedestrian facilities benefiting from priority snow removal and de-icing, particularly accessible routes.

1. Municipal office: Basement entrance and ground floor entrance
2. Public Works Buildings
3. Clare Health Centre
4. Clare Veterans Centre
5. Cultural Hub
6. Transfer Station

SNOW AND ICE CONTROL STANDARDS

Snow and ice control will be carried out in accordance with the following standards:

- Snow and ice will be removed within 24 hours of accumulation in a manner that maintains an accessible path of travel.
- Clearing methods will avoid creating windrows, ridges, or icy build-up that obstruct mobility devices.
- Curb ramps, tactile walking surface indicators, and drainage paths will be kept clear and functional.
- Traction materials will be applied where required and selected to minimize interference with tactile surfaces.

ACCESSIBILITY RESPONSIBILITY

The Public Works Direction has authority to initiate corrective actions, engage contractors, and restrict certain uses if required to maintain safety and accessible pedestrian facilities.

MAINTENANCE PROTOCOLS

Definitions

"Managers" means:

1. The Chief Administrative Officer at the Municipal Office
2. The Manager of the Clare Health Centre
3. The Supervisor of the Public Works Buildings
4. The Supervisor of the Transfer Station.

Periodic actions and actions triggered by weather conditions

Frequency/Condition	Action	Responsibility
Daily monitoring (winter season)	<p>Monitor weather conditions and pedestrian facilities for snow and ice accumulation.</p> <p>During operating hours, the Managers, (or a delegate of their choosing) of each location shall be responsible for the monitoring of winter conditions such as snow or ice accumulation, every 30 minutes. This monitoring shall be recorded in a form.</p> <p>If snow or ice conditions exist, the Managers shall be responsible to remedy the conditions immediately or contact the appropriate person to get it remedied.</p>	Public Works Direction
Snowfall event	Clear snow from pedestrian facilities before the arrival of staff in case of more than 1.25 cm of snow.	Public Works Direction
Freezing rain / icy conditions	Apply appropriate traction materials to pedestrian facilities before the arrival of staff in case of ice presence.	Public Works Direction

Post-event inspection	Verify routes are passable, curb ramps and tactile surfaces are clear.	Public Works Direction
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PRIORITY CLEARING SEQUENCE

Snow and ice control will be conducted in the following order:

1. Accessible pedestrian routes and curb ramps
2. Routes to public buildings and services
3. Pedestrian crossings, including access to pedestrian signals operating controls
4. Transit access points and other pickup locations
5. Secondary pedestrian facilities

REPORTING AND REMEDIATION

If snow or ice conditions create an accessibility barrier:

1. **Immediate Action:** Reasonable steps will be taken to address the issue as soon as practicable.
2. **Notification:** Where immediate remediation is not possible, temporary signage or barriers will be used to alert pedestrians.
3. **Reporting:** Report issues to the Public Works Direction at the email address building2@munclare.ca or at 902-769-2031.

TEMPORARY INACCESSIBILITY

If a pedestrian facility must be temporarily closed due to severe weather or safety concerns:

- Clear notice will be provided where practicable
- Alternative accessible routes will be identified where available
- The condition will be addressed as soon as reasonably practicable

DOCUMENTATION AND TRAINING

Documentation

The Municipality of Clare will maintain records related to snow and ice control activities, which may include:

- Weather monitoring logs
- Snow and ice removal records
- Complaints or accessibility-related reports
- Corrective actions taken

Staff and Contractor Training

Staff and contractors involved in snow and ice control will receive training appropriate to their role, including:

- Identification of priority accessible routes
- Accessibility considerations for snow clearing
- Proper use of traction materials

PUBLIC AVAILABILITY

These standards are made public as follows:

Website: <https://www.clarenovascotia.com/>

Alternative formats: To obtain this plan in another format, you can contact the EDIA Service at edia@munclare.ca or at 902-260-5132.

CONTACT

For any questions about this plan, you can contact the Public Works Direction at building2@munclare.ca or 902-769-2031.

REFERENCES

Government of Nova Scotia (2026). *Built Environment Accessibility Standard*, accessed in March 2026, URL: <https://novascotia.ca/accessibility/built-environment/>